



8 June 2015

Dear PACE Member

Winter is most definitely upon us, hope you've all dug out your winter woollies and keeping those colds at bay!

### **Upcoming Member Meetings**

You will have received the meeting invite for our next member meeting on Tuesday 23 June and probably thought "that's not the last Tuesday of the month"? Due to the Professional Development Forum on 1 July we didn't want to hold our normal meeting the night before the forum, so moved it forward a week. Our June meeting would also usually be a lunchtime meeting, however when we decided to present the PACE strategy and have an open forum we didn't want to be restricted by time, which we can sometimes be at lunchtime meetings. July and August meetings will be lunchtime meetings as usual.

### **June Meeting: PACE Strategy presentation and open forum**

**Tuesday 23 June, 5.30pm James Cook Hotel**

Based on feedback from last year's PACE survey, the Management Team have been working hard to deliver meetings, events and opportunities of value to members. We recently met to review the organisation's strategy, vision and values to ensure that they remain up-to-date, relevant, and that they clearly define the purpose of PACE going forward.

We would like to present our renewed strategy at an open forum at our June members' meeting. The meeting will involve a presentation and the opportunity for members to provide feedback and contribute their thoughts on PACE's overall direction.

This meeting will also give members a chance to discuss the proposed changes to the PACE Rules (eligibility clause). The Special General meeting in February set down to vote on this proposal was postponed so that the management team could consider the feedback received from members. It has been decided that the motion be withdrawn to allow for further review and discussion. This June meeting will give members that opportunity to provide input into this review. As previously advised the organisation continues to operate under the existing Rules.

We encourage you all to be part of this important session. If you are unable to attend on the night but would like to share your thoughts please feel free to send them to any of us on the Management Team (details at the end of this newsletter) - we are always happy to meet with you if you have anything you'd like to discuss.

### **PACE 2015 Professional Assistants Forum – Wednesday 1 July**

***Sponsored by Madison Recruitment***

If you haven't already registered – don't delay! We've had a fantastic response so far, but there's still plenty of space available.

The PACE 2015 Professional Assistants Forum is going to be an excellent and very worthwhile event with benefits for both you and your Chief Executive. We have carefully selected the topics as we believe these be valuable to Members and suitable for the level of senior assistants.

We are looking for a great turn-out from members for this event. This is what YOU have been asking for, so please support the hard work our Committee has been doing and register NOW to secure a place! Please see the attached flyer for details on how to register.

## **July Meeting: Elizabeth Barbalich, CEO of Antipodes New Zealand Ltd**

**Tuesday 28 July 2015, 12.30-1.30pm, Ministry for Culture & Heritage,  
Level 4, ASB House, 101 The Terrace**

Come along to this lunchtime meeting and hear all about Antipodes and sample some of their fabulous products. More details to follow.

### *Other Dates for the diary:*

Tuesday 25 August – Lunchtime Member meeting

Tuesday 29 September – Annual General Meeting, 5.30pm, James Cook Hotel

Tuesday 27 October – Evening Member meeting

### **Website**

If you haven't been to check out our revamped website, I encourage you to go and check it out! Once you've logged in you can update your details, add a photo to your profile and contribute to member discussions. Any feedback on this site is welcome – don't forget you can RSVP to upcoming events directly through this site (although we will still be sending calendar invites for meetings).

### **Temp needed**

ESR is looking for an experienced EA to provide temporary support to the Chief Executive for a period of 5-9 weeks. ESR is a Crown Research Institute that keeps people healthy and safe through science. ESR is based in Kenepuru and there is free parking. Hours can be flexible.

For further information, please contact Jolene Phillips at [Jolene.phillips@esr.cri.nz](mailto:Jolene.phillips@esr.cri.nz) if you are or know of anyone that would be interested.

### **Congratulations!**

Huge congratulations to Tendai and her husband on the birth of their beautiful baby girl, born Saturday 23 May, weighing 3.47kg. Her name is Tawananyasha (will be called "Tasha") Nyamdela. Tawananyasha means "we've found grace". Both mum and dad are smitten, and we can see why from this photo – she's adorable!



### **Other events**

#### **Show Me Wellington 2015**

Registrations to attend Wellington's business events tradeshow are officially open. This one day expo is on 9 September at the TSB Bank Arena. Attached is more information on the event and how to register.

## tea & toast

### Women and leadership: are we making progress? Why and why not?

Come along and share our thinking and ideas about why women's climb up the leadership ladder has stalled. It's not so much a glass ceiling as a labyrinth. Does separate women's leadership development work? And what attitudes and practices are holding women back? Hear from Emma Holderness and her first-hand experiences working with women leaders.

**DATE** Friday 10 July, 2015 **TIME** 8.00am to 9.00am  
**SPEAKER** Emma Holderness, The Training Practice  
Development Consultant  
**VENUE** Boardroom, Beyond Recruitment,  
Level 10, Fujitsu Building, 141 The Terrace, Wellington  
**EMAIL** [office@trainingpractice.co.nz](mailto:office@trainingpractice.co.nz) to register

Please note we are back at Beyond Recruitment. Access via The Terrace or Cable Car lane, off Lambton Quay. If you enter via Cable Car Lane, go to Level 7 first.

**Beyond**  
Recruitment

All welcome and no charge

Look forward to catching up with you at our next meeting.

Rebecca Dobbs  
Chair

#### 2014/15 PACE Management Team

|                         |                   |  |
|-------------------------|-------------------|--|
| Chair                   | Rebecca Dobbs     | <a href="mailto:Rebecca.dobbs@hospitalitynz.org.nz">Rebecca.dobbs@hospitalitynz.org.nz</a> |
| Secretary               | Judi Whitcher     | <a href="mailto:judi.whitcher@xtra.co.nz">judi.whitcher@xtra.co.nz</a>                     |
| Treasurer (acting)      | Michelle Evans    | <a href="mailto:gregandmish@xtra.co.nz">gregandmish@xtra.co.nz</a>                         |
| Membership Co-ordinator | Amber Wood        | <a href="mailto:Amber@antipodesnature.com">Amber@antipodesnature.com</a>                   |
| Events Co-ordinator     | Antoinette Wilcox | <a href="mailto:Antoinette@nzfilm.co.nz">Antoinette@nzfilm.co.nz</a>                       |
| Meeting Co-ordinator    | Jolene Phillips   | <a href="mailto:Jolene.Phillips@esr.cri.nz">Jolene.Phillips@esr.cri.nz</a>                 |
| General Members         | Charlie Dickson   | <a href="mailto:charlie.dickson@nzcel.co.nz">charlie.dickson@nzcel.co.nz</a>               |
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